

High School Registration & General Information

***CHECK BACK AGAIN BEGINNING FEBRUARY 4, 2019 FOR
SUMMER COURSE OFFERINGS AND REGISTRATION***

Hall High School, 975 North Main St., West Hartford, CT 06117
Monday, June 24 - Thursday, August 1
Hours: 7:30 a.m. - 12:20 p.m.
No school on July 4

***Dates are tentative until March 29 pending
weather-related school cancellations***

Registration Online: www.whlifelearn.org

By Phone:

Monday through Friday
8:00 a.m. - 4:30 p.m.
MasterCard or VISA or DISCOVER
(860) 561-6900

By Fax:

(24 hours / 7 days)
MasterCard or VISA or
DISCOVER (860) 561-6907

By Mail:

Summer Options
Continuing Education Office
50 South Main Street, Room 419
West Hartford, CT 06107-2447

Walk-In:

Continuing Education
Office West Hartford Town
Hall
50 South Main Street, Room
419 Monday through Friday
8:00 a.m. - 4:30 p.m.

Starting Thursday, June 20, we are no longer taking registrations online. All registrations will take place through the Summer High School office at Hall High School from 7:30 a.m.- 2:30 p.m, either in person, or by phone. This summer school office location and phone number will be made available in June. Beginning Friday, July 5, the summer school office will close at 1:00 p.m. each day.

Financial Aid

A limited amount of financial aid is available to assist West Hartford resident students who require financial assistance to attend credit courses. For applications consult a school counselor or the guidance department. Application deadline is Friday, May 31.

Fees

Tuition fees: Residents and collaborating towns:

- 1/4 credit; \$294 (Non-residents \$344)
- 1/2 credit; \$364 (Non-residents \$404)
- 1 credit; \$689 (Non-residents \$744)

Online / Blended Learning Options and fees are pending

Registration fee: Please add a registration fee of \$16 per student. Each student must pay the registration fee only once per summer, regardless of the number of courses or programs selected. Make checks payable to West Hartford Public Schools.

Tuition: Tuition and registration fee are due at the time of registration.

Collaborating Towns: Once again the Bloomfield/Hartford/West Hartford Collaborative Summer School will be joined by several other towns. In addition to the residents of Bloomfield, Hartford and West Hartford, the residents from the following towns pay the resident, rather than the non-resident rate, for all programs: Avon, Berlin, Canton, East Granby, Enfield, Farmington, Glastonbury, Granby, Newington, Region 10: Burlington/Harwinton, Rocky Hill, South Windsor, Simsbury, Wethersfield, and Windsor. Residents from all other towns are welcome at the non-resident rate.

Refund Policy: Registration fee is nonrefundable unless a course is filled or cancelled by the Continuing Education Office. A full tuition refund excluding the registration fee is granted if the student elects to leave the program for any reason prior to the close of business on the first day of the semester.

Course Cancellation

The Summer School Program, or any specific course or activity therein, may be modified or cancelled due to insufficient enrollment. Decisions on the cancellation of a course due to a lack of enrollment may be made up to **two days** prior to the start of the course and a full refund will be granted. The Summer School will call the home of any students enrolled in a course that is cancelled.

Credit Information

All credit courses meet the minimum state requirement for the number of instructional hours offered during the regular school year, and are approved for credit by the West Hartford Board of Education. No credit or grade will be released by the Summer School unless tuition payments and book obligations are paid in full.

All students must check with their school counselor if they plan to take courses for credit toward their local graduation requirements, as some credit courses may require prior approval of the student's Department Head/Department Supervisor.

Information for Parents

On the first day of school, each student will receive a Student / Parent Handbook and a written description of the teacher's Academic Procedures. A parent signature is required to verify that the parent has read the on-line handbook. Copies will also be available in the summer school office.

Open House for Parents

Parents are invited to an Open House for first semester on Wednesday, June 26, from 7:00-7:20 a.m. during which time the teacher will describe the curriculum and expectations of the course. A second semester Open House will take place on Wednesday, July 17, also from 7:00-7:20 a.m.

Student Attendance

Summer School credit courses meet approximately four and a half (4.5) hours per day. This time allotment makes each summer school day the equivalent of one week of school during the regular school year. Consequently, all students will be expected to attend every day. **Summer school attendance policy mandates that unexcused or excessive absences may lead to course failure and, therefore, loss of course credit. In short, if students will miss more than two (2) class days for a full credit course, or one (1) class day for a 1/2 credit course in a semester, they *should not* plan to attend class for credit.** Specific attendance requirements are stated in the *Student-Parent Handbook*.

Homework

Students must expect to devote a significant amount of time on homework on a daily basis. **Students holding jobs while attending summer school may find it difficult to allocate the time needed to complete their homework.**

Homework Center

The Homework Center is open four days per week, Monday through Thursday, from 12:30 to 1:15 p.m. The center provides students help with homework and access to computers, math and language arts tutors, in a quiet atmosphere for completing assignments. It is open to all summer school students. Late bus transportation is provided to West Hartford students. All other students must provide their own transportation.

Expelled Students

Students currently expelled by a public school district may **not** attend this Summer School.

Room Assignments

Room assignments for each course will be posted on the first day of each semester inside the school entrances.

Special Education Students

The Summer High School will make reasonable accommodations to meet the needs of all students. Summer School is a regular education program. Special education services are not provided. It is the responsibility of parents who wish to have the classroom teacher be aware of their student's instructional modifications to provide the teacher with the list of accommodations approved as noted in the latest individualized education plan (IEP) or Section 504 Plan.

Transportation

Student Parking: Students must park only in the student parking lot at the Summer High School. The student parking lot is located on the west side of the building by the tennis courts at Karen Road and can be accessed through the main campus entrance on 975 North Main Street.

Drop-Off and Pick-Up: All vehicles dropping off or picking up students must use the main entrance to the school campus at 975 North Main Street.

Bus Transportation: Will be posted in the 2019 Summer Options catalog mailed to all West Hartford homes in April.

Medical Information

If your child is not enrolled in a Connecticut school, a blue State of Connecticut "Health Assessment Record" must be included with the High School Registration Form prior to enrollment. Forms are available at the Continuing Education Office.

School Closings

Any closing of summer school for reasons such as inclement weather will be announced on radio stations WTIC - 1080 AM, and 96.5 FM, WDRC 1360 AM, and 102.9 FM or WVIT-TV Channel 30, WFSB Channel 3, or call the Continuing Education office at 860-561-6900.

Any day of school lost due to a closing will be made up at the end of the semester and will delay the end of the semester.

Electronic Devices

We encourage the use of technology in school, but cannot be held responsible for the loss of personal electronic devices. Students who bring electronic devices to school do so at their own risk. Summer school students will have access to computers during the school day. Cell phone use for instructional purposes is at the discretion of the teacher.

USB/Flash Storage Drive

It is highly recommended that students who may be using a computer during summer school to complete assignments should **bring a USB/flash storage device to store their work or save to a Cloud- based storage system.** Students cannot email work from home to a school account during the summer. WHPS students will have access to their Google accounts during summer school.

**FULL YEAR
ONE-CREDIT COURSES**

7:30 a.m. - 12:20 p.m. for 28 days

A student may select one course for the full 28 days for one full credit, or only one semester of a course (14 days) for one half credit.

Dismissal and bus pickup on the last day of the semester will be at 11:40 a.m.

Fee for one-credit (full year) courses

(First and Second Semester)

\$689 (resident)

\$744 (non-resident)

Fee if only taking one semester

(1/2 credit) of listed courses below

\$364 (resident)

\$404 (non-resident)

FIRST SEMESTER MON., JUNE 24 - FRI., JULY 12 No School Thursday, July 4	SECOND SEMESTER MON., JULY 14 - THUR., AUGUST 1
<i>*all course offerings are pending enrollment projections</i>	
English	English
Math	Math
Science	Science
Social Studies	Social Studies
<p>Note: Incoming 9th graders may take a math course for credit only with the permission of the department head. Please refer to the Summer High School course offerings in the Life Learn/Summer Options catalog or visit www.whlifelearn.org for the most up-to-date summer courses being offered.</p>	

HALF YEAR

HALF-CREDIT COURSES

7:30 a.m. -12:20 p.m. for 14 days

A student may select one course in each semester for a total two courses.

Dismissal and bus pickup on the last day of the semester will be at 11:40 a.m.

Fee for half-credit courses

\$364 (resident)

\$404 (non-resident)

FIRST SEMESTER MON., JUNE 24 – WED., JULY 12 No School Thursday, July 4	SECOND SEMESTER MON., JULY 14 – THURS., AUGUST 1
--	---

Junior and Senior Physical Education (PE) courses are held from 7:30 a.m.-9:45 a.m. each day. **Please note:** Students are strongly urged to consult with their school counselors about how many semesters they are advised to take PE courses in summer school. One semester = 1/4 credit. Two semesters = 1/2 credit.

Seven-Day Quarter Credit Health Classes

1	Monday, June 24 – Tuesday July 2, 7:30 am – 12:20 pm
2	Wednesday, July 3 – Friday, July 12 7:30 am – 12:20 pm
3	Monday, July 15 – Tuesday, July 23 7:30 am – 12:20 pm
4	Wednesday, July 24 – Thursday, Aug. 1 7:30 am – 12:20 pm